



REIMAN AQUARIUM INTERNSHIP PROGRAM

Our internship program is designed to be a career-based learning experience. Interns will assist staff in all aspects of daily care for both exhibit and quarantine animals. All internships are non-paid.

Principal Duties and Responsibilities:

- Prepares diets
- Feeds exhibit animals
- Monitors water quality
- Observes animals for disease and injury
- Conducts feeding and cleaning dives (if dive certified)
- Maintains life support equipment
- Helps maintain aquarists' daily husbandry logs
- Presents weekly educational and interactive programs
- Complete research project of your choice and present results to staff

Depending on the current needs of the aquarium team, additional responsibilities may or may not include:

- Administering medical treatments as directed by General/Assistant Curators, while supervised by an Aquarist
- Assisting in animal collection and subsequent quarantine
- Other duties as assigned

Position Qualifications and Specifications:

- Must be currently enrolled in (completed freshman year), or recently graduated from, a Biology- related program at an accredited college or university.
- Prefer but do not require applicants be SCUBA certified by a nationally recognized institution (PADI, NAUI, etc.). Must own dive gear if certified.
 - Required gear includes: wetsuit, mask, boots and gloves—we do not use tanks, BCDs, fins or snorkels.
 - Interns are responsible for any wear/tear on personal gear.
 - Discovery World only provides air/regulators and weights.
- Preference will be given to individuals with prior animal husbandry experience.
- Applicants must be able to regularly lift up to 50 pounds.
- Work well both individually and as part of a team.

If hired, diving candidates must be able to provide the following by the 1st day of their internship:

- Copy of Dive Certification
- A SIGNED document from a doctor stating that you are physically fit and able to dive (*If you have a doctor you see regularly you can often call and ask them to send you signed note (fax or email) stating that you are fit to dive, without having to make an appointment.*)

Commitment:

Shift times are generally 8 am to 4 pm but may vary due to department

needs. Shifts will include weekend hours. Interns will be expected to work two days per week, for a total of 200 hours over 4 months.

Please provide the following:

- Resume, indicating both paid and non-paid experience
- Cover letter stating why you are interested in an internship with the aquarium (i.e. for school credit or personal experience or both)
- Please note your weekday/weekend availability
- Confirm the status of your Dive Certification (or state you are not certified)
- List of at least three academic/professional references whom we may contact to verify experience and work ethic. Please be sure to include their address, phone number(s) and email
- Two letters of academic/professional recommendation

Select applicants will be contacted to schedule an in-person or phone interview with the Aquarium Curator or Assistant Curator. If an internship position is offered, diving applicants must complete Dive Volunteer paperwork, provided by the Volunteer Coordinator.

All parts of the application must be submitted complete and at one time for consideration (with the exception of recommendation letters, if sent directly from the writer), via mail, email, or fax, to:

Mail:

Discovery World
Attn: Samantha Machalik Gallagher
500 North Harbor Drive
Milwaukee, WI 53202

Fax:

414-765-0311
Attn: Samantha Machalik Gallagher

Email:

volunteer@discoveryworld.org

Thank you for your interest in the Discovery World Reiman Aquarium Internship Program!